

The **General Studies Program** in the Office for Faculty Advancement and Student Success is seeking 20-30 Teaching Associates (TAs) for GEN S 100 University Seminar Courses for first-year students. Most Teaching Associates will be offered three one-unit section appointments.

All new San Diego State University first-year students will enroll in GENS 100 (1 unit) or a similar course. These one-day-a-week, 50-minute sections are offered M-F from 8 AM to 4 PM. All sections will be taught in-person. Please visit the First Year Seminar (FYS) [website](#) for more information about the program.

We are seeking candidates with the following competencies or dispositions:

- Understanding of the experience of the transition from high school to a large public university.
- Committed to student success in and out of the classroom, framing the classroom as a space to raise questions, explore ideas, and cultivate understanding and intentional practices for individual, group, and community success.
- Ability to create an inclusive space that is welcoming to the actual students in the class; students who may represent many identities, geographies, races, gender identities, LGBTQ communities, socio-economic backgrounds, religious practices, etc. and to prepare students for the experience of a vibrant and diverse learning community.
- Ability to teach a pre-designed curriculum, connect it to student experiences, and bring the content to life.
- Ability to build a welcoming culture in the learning environment across the duration of the semester; some skill/experience facilitating group discussions; presenting materials.
- Knowledge of the Canvas Learning Management System (Canvas LMS) for class materials will be accessed via Canvas and student assignments will be submitted and graded in the Canvas LMS.
- Commitment to a timely turnaround for graded assignments and responding to student emails/messages, and administrative requests.
- Submission of final grade for each student by December 31, 2024, to the Office of the Registrar.

Application Instructions:

The Fall term begins mid-August and ends late December; the Spring term begins mid-January and ends mid-May. Opportunities for teaching during the Summer Sessions may also be available. Candidates should be available to meet once a week on Mondays or Tuesdays from 12-12:50 p.m. for a Community of Practice Meeting.

Candidates should provide the following:

- Letter of application addressing the FYS Teaching Associate Competencies and/or Dispositions (a “cover letter” two-page maximum).

- Contact information for at least one college/university faculty member reference that can describe the candidate's potential to teach or inclination to learn to teach first-year undergraduate students.
- Experienced teaching associates may also include recent course evaluations.
- For Teaching Associates with Fall 2024 appointments in their home department or school, a letter of approval is requested from your home department chair or school director for the additional workload with General Studies.
- Unofficial transcripts and verification of classified graduate standing at SDSU for Fall 2024.
- Updated Resume or Curriculum Vitae (CV) should include a personal email and phone number.

Furthermore, interested Teaching Associates should contact the instructional coordinator, Rebeca Navarrete (rnavarrete@sdsu.edu), for more information. To submit your application materials, apply through the Fall 2024 First Year Seminar Teaching Associates Interfolio Posting ([Link](#)) for consideration.